## Note Catcher

| 1.0 Welcome and Introductions (ATTENDANCE) | Rachel Lecy (Facilitator) <br> Brian Murtagh (Principal) <br> D.C. (Student) <br> W.W. (Student) <br> Yajaira Fabian (Classified/Other Staff) <br> Christina Morabe (Teacher) <br> Tiffani Mason (Community Member) <br> Trustee Sarah Butler (Member of the Public) <br> Enoisha Leslie (Member of the Public) <br> Terra Upstead (Member of the Public) |
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| 2.0 Agenda Review | Ms. Lecy reviewed the agenda. The agenda was approved unanimously. |
| 3.0 Approve Previous Minutes | The minutes from 12/12/23 and 1/11/24 were reviewed and approved unanimously. |
| 4.0 2023-2034 School Year Updates | Mr. Murtagh gave some Mt. McKinley updates. There was a recent poetry competition. The student SSC members shared that it would be good to have more events like that at school. |
| 5.0 Overview and Feedback on New Safety Plan | -Mr. Murtagh reviewed the new draft Safety Plan. He discussed how the plan aligns with board policies and education code. Mr. Murtagh discussed school suspensions and alternatives to suspension. <br> -Trustee Butler noted that the bullying section is short, and inquired how alternatives to suspension are communicated to students and families. Mr. Murtagh provided information about how the alternatives to suspension are communicated. <br> -Mr. Murtagh discussed how Mt. McKinley school follows the guidelines of probation for some components of the Safety Plan. For example, during drills, probation directs staff where to evacuate. <br> -WW inquired if Mt. McKinley discusses the safety procedures with probation. Mr. Murtagh shared that Mt. McKinley has staff representation on the probation safety committee. <br> -Trustee Butler asked when was the last drill. The SSC shared that there was a fire drill yesterday. <br> -Ms. Mason gave a suggestion to post some of the Safety Plan charts in the main office, noting the specific title because some roles change, and the directions for each role next to it. <br> -Trustee Butler noted the lines in the middle of the chart and that two people are listed. Mr. Murtagh shared that the form is a template, and that the lines indicate the people in those positions are at the same level. Two people are listed because there is a school person and probation person acting in those roles. |


|  | -Trustee Butler asked about law enforcement review of the plan and the date. <br> Mr. Murtagh shared that probation is the law enforcement agency that reviews <br> the plan. <br> -Trustee Butler inquired about administrative coverage when the principal is <br> absent. It was shared that Ms. Lecy or another central office administrator is in <br> charge when he is absent. There is no vice-principal. |
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| 4.0 Vote: New Safety Plan | -Ms. Fabian put forth a motion to approve the Safety Plan. <br> -Mr. Murtagh seconded the motion <br> -All in favor. Safety Plan approved. |
| 10.0 Adjournment | -It was unanimously voted to close the meeting. Meeting adjourned. |

